

How to Save a Screenshot Using Photoshop Elements

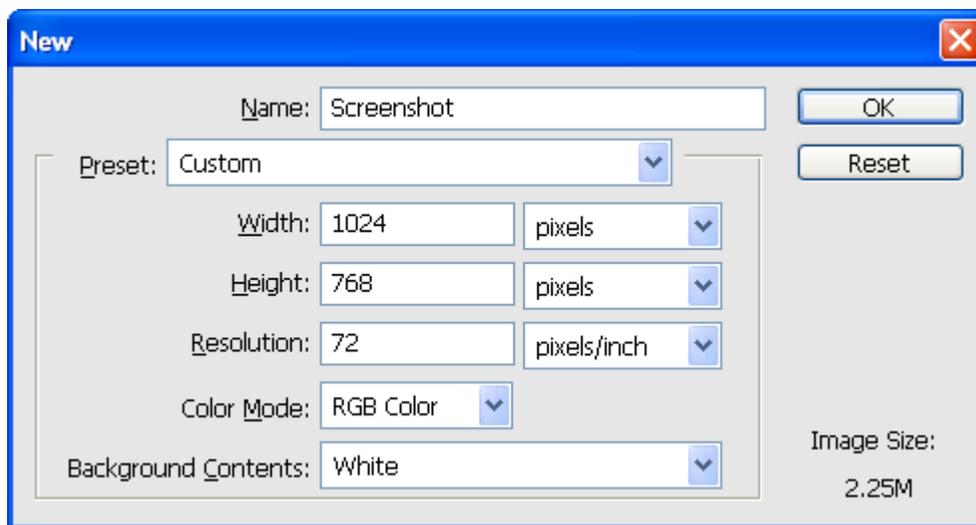
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If you are stuck on a project and need technical advice from another person sometimes it's difficult to convey what your problem is on the phone or by email. Because a picture is worth a thousand words sending a screenshot of your monitor to someone may help them instantly solve your problem.

There are several ways to save a screenshot. Since you're already using Photoshop Elements I'll show you how to use it to save a screenshot.

With Photoshop Elements open and the screen showing that you're experiencing difficulty with press the "Print Screen" button. The "Print Screen" button is located near the top right corner of your keyboard. Nothing will happen that you can see, but you are actually copying what is displayed on your monitor.

Next in Photoshop Elements go to File>New Blank File.



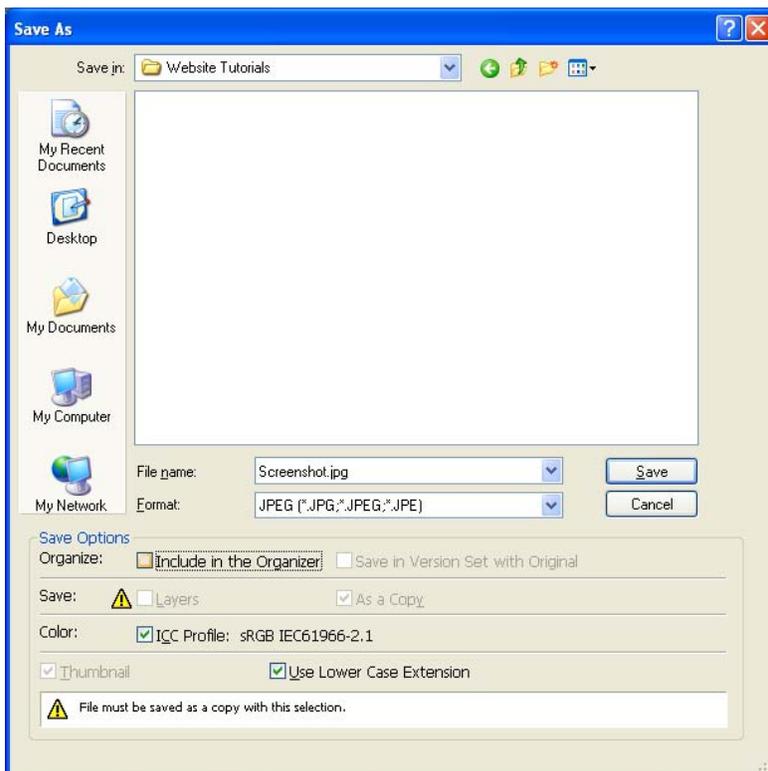
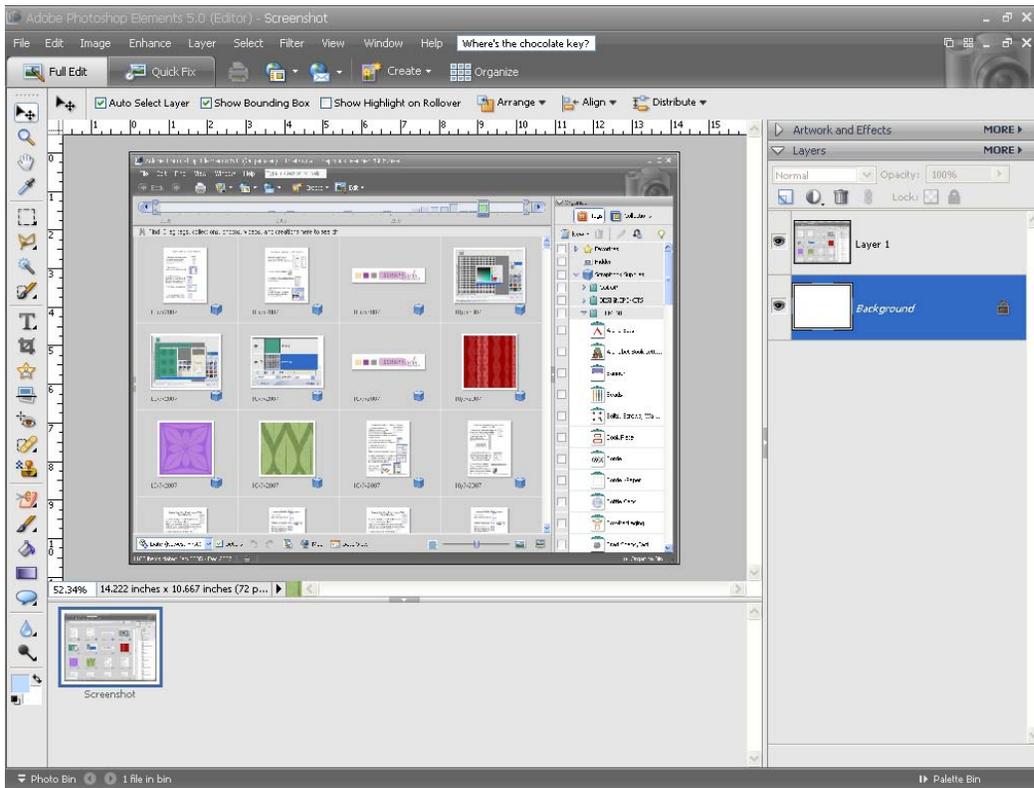
The size and resolution that appear when the New Blank File dialog box pops up is the size and resolution of your monitor. Don't change the size and resolution settings that automatically pop up.

Choose a Name for your file and make sure that RGB is selected for Color Mode.

I prefer to use White for Background Contents.

Click OK.

Next choose Edit>Paste from the Menu Bar or use the shortcut Ctrl > V. An image of your monitor screen will be copied into the Photoshop Elements Editor as a layer.



From the Menu Bar choose File>Save As and save the file as a JPEG file.

You can now email this image to someone or post it on a message board to get help with your problem.

Good Luck!